

**PRIVACY POLICY FOR PERSONAL INFORMATION
OF RENTAL APPLICATANTS AND RESIDENTS**

Finders Keepers is dedicated to protecting your privacy and the privacy of your personal information, including your Social Security and/or other governmental identification numbers, such as your driver's license. Finders Keepers follows all federal and state laws regarding the protection of your personal identification.

How information is collected. When the application is filled out to lease a unit, you will be providing information such as your Social Security number as well as your driver's license number. This information will be on the rental application or other documents that you provide to us or an apartment locator.

How and when information is used. Finders Keepers may use this information to process the application by verifying statements made on your rental application, such as rental history, credit history and employment history. The information may also be used at such time as a lease renewal, as well as to assist Finders Keepers in obtaining payment from you or any money you may owe us in the future.

How the information is protected and who has access. Finders Keepers has authorized personnel who have access to your Social Security number and/or any other governmental identification numbers. Finders Keepers policy is to store and/or destroy the information in a manner that ensures that no unauthorized person will have access to it. Our disposal method may include physical destruction or shredding of paper documents and obliteration of electronic files containing such information.

Locator Services. Locator Services are Independent Contractors and are not our employees. Even though they may initially process the rental application and fill out the lease forms, you should require any locator services you use to furnish you with their privacy policies.

Finders Keepers

I have read and understand the above Privacy Policy and agree to send this for back with the Application:

Resident or Guarantor Print Name

Resident or Guarantor Application Address

Resident or Guarantor Signature

Date